

PERFORMANCE ENGAGEMENT WORKSHOP

Why should you attend?

Retain Talent

Keep employees Engaged

Develop Leaders from within

Generate greater performance

**Free Performance
Engagement Matrix**



**Power Hour Performance
Management Online Series**

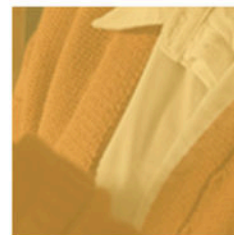
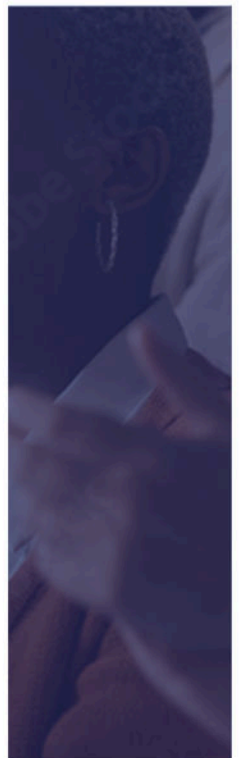
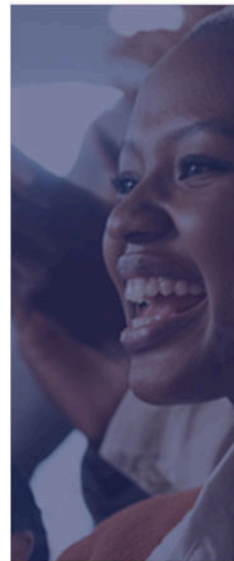
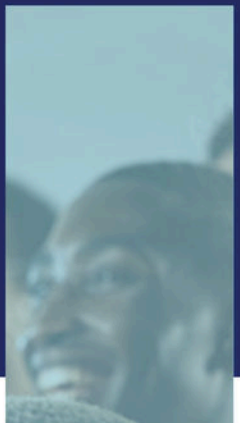
Five 2-hour sessions over 3 weeks

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Excellence is doing
ordinary things
extraordinarily well

John Gardner



WORKSHOP OUTLINE:

MODULE 1 -

INTRODUCTION

- Modern Performance Management Methods
- Learn how to set effective KPA's & KPI's

MODULE 2 -

PREPARATION

- Preparation for Informal & Formal Performance Discussions
- 9-Box Matrix performance appraisal

MODULE 3 -

DISCUSSION & DIAGNOSIS

- 5 Step Process for having a Performance Engagement Formal Discussion
- Dealing with disagreement on non-performance
- Diagnosing poor performance & improving motivation

MODULE 4 -

IMPLEMENTATION

- Breaches of performance Improvement process
- Incapacity Policy for SA
- Monitoring & Coaching - OSCAR Model
- Creating a Personal Development Plan & Development Agreement



Managers



Supervisors



Team Leaders

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